

AN IMPORTANT MESSAGE TO THE MEMBERSHIP OF
POTOMAC-WESTMORELAND SHORES CIVIC CORPORATION

In addition to our regular business at this year's annual meeting, the Board of Directors will ask the membership to approve changes to our Articles of incorporation and Bylaws. Copies of the proposed amendments have been provided to the membership with the notice of our annual meeting.

We ask that all members carefully review the proposed changes, which are intended to simplify operation of PWSCC.

Although our current governing documents have served us well and have been followed in all respects by the board, we have realized that these documents need to be revised for the following reasons.

- Our statement of corporate purpose was written 62 years ago by the original developer. Since that time, PWSCC has acquired real estate, and we have evolved as an organization. The proposed amendment to our Articles of Incorporation clarifies several issues and better defines our purposes.
- Our current bylaws were written by volunteers. In the board's view, a new document drafted by an attorney, then reviewed and approved by the board provides us with an approach to management of the corporation that is more typical of volunteer run non-profit organizations than the existing documents.
- In general, our goals have been to improve our corporate documents by:
 - o Simplifying organization.
 - o Clarifying the rights of members.
 - o Clarifying the rights of members' spouses, family members, domestic partners and social guests.
 - o Clarifying the rights of renters who qualify for membership.
 - o Clarifying the rights of non-natural owners, such as trusts and corporations.
 - o Promoting transparency and board responsiveness, in part by providing a specific comment period for owners at each board meeting.
- We also intend by these changes to make it easier for PWSCC to comply with, and to demonstrate our compliance with, a 2013 court order resulting from a lawsuit by a member.

These proposed changes require approval by a 2/3rd majority at our annual meeting. Thank you for attending after your careful review of these documents, which the board strongly recommends for your approval.

Respectfully,

Potomac-Westmoreland Shores Board of Directors